

Apple Valley Hockey Association Volunteer System

Welcome to the AVHA on-line volunteer system designed to make your volunteer life easier. It allows **YOU** to decide your own volunteer schedule. In return for this convenience and control, we ask that you:

1. Take a few minutes to review these instructions,
2. Create your family profile,
3. View the shifts,
4. Sign up for shifts that work with your schedule and fulfill your family and player volunteer obligations
5. Show up for and complete the shifts selected.

This is **your** system and if we all do our fair share, we'll **all** enjoy the benefits of the system – and so will our kids it's as easy as 1-Create a Profile, 2-Review and Select a Shift, 3-Complete your Shift.

1. Create your family's personal profile.

Click the CREATE button in the *Create Volunteer Profile* section.

The screenshot shows a web browser window with the following content:

- Browser Title:** MYHA - Volunteer - Mozilla Firefox
- Address Bar:** http://www.applevalleyhockey.com/VOL_profile.html
- Page Header:** Apple Valley Hockey
- Left Navigation Menu:**
 - Home
 - Home Games
 - Events
 - Board Elections
 - Registration
 - Hockey Programs
 - Satellite Training
 - Jr Gold
 - Tryouts
 - Clinics
 - AVHA Tournaments
 - 10000 Pucks
 - Equipment
 - Fundraising
 - Equipment Exchange
 - Coach Application
 - Team Pages **Go!**
 - Jr Gold U16
 - Calendars **Go!**
 - Jr Gold U16
 - Maps **Go!**
 - BIG
 - More Maps
 - Newsletter
 - AV Rinks
 - Done
- Main Content Area: Volunteer Information**
 - View volunteer scheduled opportunities:** To view volunteer opportunities, press the 'VIEW' button. You must first have created a volunteer profile. **VIEW** (password required)
 - Submit volunteer miscellaneous opportunity:** If you have completed a miscellaneous opportunity press the 'SUBMIT' button to enter it into the volunteer system. You must first have created a volunteer profile. **SUBMIT** (password required)
 - View volunteer record:** To view your volunteer record, press the 'VIEW' button. You must first have created a volunteer profile. **VIEW** (password required)
 - Create volunteer profile:** To create a volunteer profile for the first time, press the following button: **CREATE**
 - Change profile:** To change your volunteer profile, press the 'CHANGE' button **CHANGE** (password required)
 - Reset password:** If you previously registered and forgot your password, enter your email address and then press the 'RESET' button to have a new password emailed to you:
Email **RESET**

The Create Volunteer Profile page will appear. Enter your personal information.

****Please remember the email address you use (it will be your User ID) and your password (if you forget your password you can reset it but you cannot reset your User ID).**

There is one User ID **per family** (not per player) – volunteer hours are tracked and assessed by family so if you create multiple profiles you may be assessed too many volunteer hours.

AVHA - Volunteer Profile - Mozilla Firefox

File Edit View Go Bookmarks Tools Help

http://www.applevalleyhockey.com/cgi-bin/VOL_profile.cgi

Apple Valley Hockey

[Volunteer Home](#) | [List Opportunities](#) | [Volunteer Record](#) | [Submit Miscellaneous Opportunity](#)

Create Volunteer Profile

First name

Last name

Phone number (xxx) xxx-xxxx

Email address

Confirm email address

Password

Confirm password

of travel/mite players in family

After entering all information click on the CREATE PROFILE button.

****The number of players in your family will be cross- referenced against the registration system yearly.**

Verify your results. If anything is incorrect, click on "Volunteer Home", go to the Change Profile Section and click the CHANGE button.

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Fundraising

Equipment Exchange

Coach Application

Team Pages **Go!**

Jr Gold U16

Calendars **Go!**

Jr Gold U16

Maps **Go!**

BIG

Volunteer Profile

You have successfully created the following profile:

Name Hockey Family
Phone number (123) 456-7890
Email address hockey@family.com
traveling players in family 2

Your username is the same as your email address

Apple Valley Hockey Association
P.O. Box 240424
Apple Valley, MN 55124
[Email AVHA](#)

Site comments to: [applevalleyhockey.com webmaster](#)
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MYHA - Volunteer - Mozilla Firefox

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